



## To act justly, to love with mercy and to walk humbly with our God – Micah 6:8

June 2025

Dear Parent/Carer

Firstly, I hope this letter finds you well. I am writing to inform you of the plans for the two transition days that we have planned for your child. The dates for the transition days are Wednesday 2<sup>nd</sup> and Thursday 3<sup>rd</sup> July.

### Transition Days

Your child is invited to attend on both of the transition days. Primary schools are aware of these dates and are expecting your child to be with us during this time.

- They are to arrive at 9am via the gates on Whitby Road, opposite St Thomas' Church on both days.
- They will finish at 2:45pm and will exit from the same gate.
- Children should arrive in their primary school uniform.
- A break time snack and Lunch will be provided for all pupils on both days.
- They will need to bring a water bottle with them for the day.

### Induction Evening

We would like to invite you to the Induction Evening on Thursday 3<sup>rd</sup> July starting at 6:00pm. You will enter the building through the main entrance at the front of the building.

There will be a welcome presentation from myself during the evening. Due to the number of pupils we have joining us in September, you will be informed of the timing of your welcome meeting on Wednesday 2<sup>nd</sup> July.

During the evening you will get to meet our team, including your child's form tutor. We will also provide valuable information to ensure that the transition process is smooth as possible for both yourself and your child.

We will provide you with a Parent Handbook on this evening that will give you with all of the information you need to know to ensure a smooth transition to high school for both yourself and your child. In the handbook, you will find information regarding the school uniform. I have enclosed a £5 voucher for Uniformity Clothing, our uniform supplier, that you can use until 29<sup>th</sup> July.

### Data Collection

Prior to your child starting with us in September, please complete and return the enclosed data collection pack either by post to the school address above or by bringing it with you to the Induction evening on 3<sup>rd</sup> July.

Throughout the transition process, we want to be able to answer questions, address any concerns from pupils and parents/carers and ensure that all pupils are ready, prepared, confident and excited for their first day in September. You can email [transition@epcollege.org](mailto:transition@epcollege.org) at any time with questions that you would like an answer to.

If you have any further queries, please do not hesitate to contact us.

Yours sincerely

**Mr J Gatrell**  
**Head of School**

