

Year 13 Business Studies Unit 8

Learning Programme 3

The LORIC skill focus for his LP is: RESILIENCE		Literacy: <ul style="list-style-type: none"> • Capital letters must be used at the start of sentences and for the first letter of proper nouns • Full stops must be used at the end of a sentence • Question marks must be used at the end of a question • Apostrophes should only be used for possession or omission • Days of the week and months must be spelled correctly • Key words must be spelled correctly 	
The Moral Virtues focus for this LP are: RESPECT and JUSTICE			
Respect - treat others how you would wish to be treated yourself. Justice - our College rules are fair and reasonable.			
What will I be learning about in this Learning Programme? All the subject knowledge to pass the external exam in January 25 'All the subject knowledge to pass the internal assessment in May 25 Where have I seen this learning before? This is the first time I have studied recruitment. What could I use it for? To complete the Unit 8 assessment.			
In LP3.1, I will know:	06/01/25 - (WK 2)	Key Vocabulary	Homework
the definition of Workforce planning; how businesses recruit staff; the selection process within a business.		Workforce Planning.	SENECA task.
In LP3.2, I will know:	13/01/25 - (WK 1)	Key Vocabulary	Homework
the legal and ethical requirements in a business; how to commence assignment 1 Unit 8.		Recruitment.	SENECA task.
In LP3.3, I will know:	20/01/25 - (WK 2)	Key Vocabulary	Homework
how to continue assignment 1 Unit 8.		Legal.	SENECA task.
In LP3.4, I will know:	27/01/25 - (WK 1)	Key Vocabulary	Homework
how to complete assignment 1 Unit 8 Extended Task.		Ethics.	SENECA task.
In LP3.5, I will know:	03/02/25 - (WK 2)	Key Vocabulary	Homework
how to create a job description; how to create a job advert; how to create a personal specification.		Job description.	SENECA task.
In LP3.6, I will know:	10/02/25 - (WK 1)	Key Vocabulary	Homework
how to create a CV; how to create a letter of application; how to complete an application form.		C.V	SENECA task.
LP3 RLW, I will:	24/02/25 - (WK 2)		
review my learning, recalling and applying key knowledge, and focus on closing any gaps in my knowledge.		Letter of application.	SENECA task.
In LP3.7, I will know:	03/03/25 - (WK 1)	Key Vocabulary	Homework
what type of questions are asked in an interview; top tips for an interview; how to produce a good interview. Extended Task.		Interview .	SENECA task.
Resources to support learning:			
Lesson PowerPoint, exercise books, knowledge organiser, text books, SYNERGY, checklists.			
FFET Award Challenge for this Learning Programme:			
Create a job advert.			

PRT Task 1

PRT Task 2